

Tina C. Handy
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Education

Wilmington University
 Completed coursework for Ed.D in organizational Leadership May 2010 – May 2013
MASTERS IN SOCIAL WORK MAY 2010
 Salisbury University, Salisbury, MD
 Seidel School of Teaching and Professional Studies

University of Maryland Eastern Shore SEPTEMBER 2000-MAY 2002
 Nutrition Certification

BACHELORS OF SCIENCE IN NUTRITION MAY 1989
 Delaware State College, Dover, DE

Employment

NUTRITION COORDINATOR/CSA/TEAM LEADER/DIRECTOR WEEKEND SERVICES AUGUST 1989-PRESENT
GoGetters Inc.(Now HealthPort), Salisbury, Maryland.

- Supervise kitchen staff of eight employees
- Formulate monthly menus for all meals and coordinate Child and Adult Care Food Program for all satellite programs
- Purchase all food for meals and keep records of what was purchased
- Monthly meal reports for Adult Food Care Program
- Trained employees in kitchen safety, environmental health rules and regulations.
- Write monthly progress notes, formulate individual rehabilitation programs, counsel, and teach basic nutrition education.
- Lead PRP team in case management case load up to 90 clients. Supervise, Coordinate and manage Weekend Division at HealthPort

MENTAL HEALTH WORKER DECEMBER 1995-2014
Peninsula Regional Medical Center, Salisbury, Maryland

- Interview psychiatric patients that present in the ER.
- Relay information obtained from patient to ER doctor and/or Psychiatrist on call.
- Admit or transfer patients to PRMC's mental health unit or other inpatient facility
- Give outpatient referrals to discharged patients.
- Assisted nurses with patient care while on mental health unit.

Interests and Activities

Phi Alpha Honor Society 2009-PRESENT
 Trustees President at Shiloh Baptist Church 2007- PRESENT
 Youth Continuing Education Committee Chair at Shiloh Baptist Church 2006-PRESENT

Skills

CPR and First Aide Certified Health Officer Designee for the State of Maryland