



PRINCE GEORGE'S COUNTY GOVERNMENT

OFFICE OF THE COUNTY EXECUTIVE

Aisha N. Braveboy
County Executive

Director of Returning Citizen Affairs

Department: Office of the County Executive, Prince George's County Government

Division: Returning Citizen Affairs

Position Type: Leadership/Management

Original Salary Range: \$73,569–\$191,813 annually

Position Summary

The Director of Returning Citizen Affairs provides strategic leadership, management, and oversight of Prince George's County's efforts to support residents returning to the community following incarceration or involvement with the criminal justice system.

The Director leads the County's reentry strategy and coordinates government agencies, community organizations, nonprofit partners, employers, service providers, and other stakeholders to create an effective and comprehensive reentry service system. The position is responsible for improving access to employment, human services, education, housing-related resources, and other supports that promote successful reintegration and reduce recidivism.

The Director also serves as a principal advisor and representative of County Executive leadership on returning-citizen initiatives and helps establish policies, partnerships, programs, and best practices that advance the County's reentry goals.

Essential Duties and Responsibilities

- Provide overall leadership and direction for the Returning Citizen Affairs Division, including supervision and management of staff.
- Develop and implement a comprehensive Countywide reentry strategy that coordinates government, community, nonprofit, and private-sector resources.
- Establish and maintain relationships with returning citizens, community organizations, service providers, employers, elected officials, and government agencies.
- Serve as liaison to organizations and agencies including the Re-Entry Advisory Council, County Council, State's Attorney's Office, Department of Corrections, Probation and Parole, Maryland General Assembly, municipalities, boards and commissions, chambers of commerce, and other stakeholders.
- Represent County Executive leadership at meetings with department and agency heads and other community and governmental partners.

- Plan and coordinate community events and outreach activities while keeping County leadership informed of emerging concerns, priorities, and needs affecting returning citizens.
- Identify and coordinate funding opportunities and applications that support reentry programs and service delivery.
- Oversee and monitor reentry programs, service providers, performance measures, and operational outcomes.
- Develop policies, correspondence, programs, and procedures designed to strengthen the County's reentry service-delivery system.
- Supervise liaison staff and provide direction on sensitive or complex cases involving returning citizens.
- Communicate the County's reentry vision and priorities to elected officials, residents, community organizations, media, and other stakeholders.
- Identify evidence-based and promising practices for reducing recidivism and improving employment, economic, social, and personal outcomes.
- Promote collaboration among agencies and organizations to create streamlined, holistic services for returning citizens.
- Perform additional leadership and administrative duties as assigned.

Minimum Qualifications

Bachelor's degree in Human Services or a closely related field, with appropriate managerial and professional experience. Equivalent combinations of education and relevant experience may be considered, particularly experience managing programs serving returning citizens or providing human services and workforce-development services.

Candidates should demonstrate:

- Strong leadership, management, organizational, analytical, and negotiation skills.
- Knowledge of the criminal justice/correctional system and reentry services.
- Knowledge of nonprofit, faith-based, educational, workforce-development, and community resources.
- Understanding of evidence-based approaches to reducing recidivism.
- Familiarity with federal, state, and local reentry programs and resources.
- Ability to advise and communicate effectively with senior government officials and other high-level decision-makers.
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- Ability to build partnerships across government, nonprofit, community, business, and other sectors.
- Strong Microsoft Office and management-information-system/database skills.
- Ability to build credibility, influence stakeholders, and mobilize partners around shared objectives.

Preferred Qualifications

The ideal candidate will have direct experience delivering services to returning citizens in a performance-based environment and demonstrated commitment to improving outcomes for individuals transitioning from incarceration back into the community.

Additional preferred qualifications include professional certification or training related to reentry services, Offender Workforce Development Services (OWDS), Level of Service Case Management, or comparable programs; excellent written and verbal communication skills; familiarity with government budget and legislative processes; experience communicating through media; knowledge of racial-equity and trauma-informed practices; and the ability to operate effectively in a dynamic, fast-paced government environment.

Core Competencies

Executive Leadership • Reentry Strategy • Program Management • Community Engagement • Government Relations • Workforce Development • Policy Development • Stakeholder Management • Staff Supervision • Interagency Coordination • Public Communication • Budget & Legislative Processes • Performance Management • Equity & Trauma-Informed Practices

Mission: To strengthen Prince George's County's reentry ecosystem by connecting returning citizens with coordinated resources, services, supports, and opportunities that promote successful reintegration, economic stability, social well-being, and reduced recidivism.